



GIVING WoMN ANNUAL MEMBERSHIP

Thank you for your continued support in being a member of GIVING WoMN! If you are joining us for the first time – WELCOME! With your help, we will continue making a difference in our community!

Please use these instructions to make your annual contribution by credit card, check, online bill payment, donor advised fund, or stock donation. **Your acknowledgement and tax receipt will be sent to you by mail.**

Name (please print): _____

Address: _____

City: _____ **State:** ____ **Zip:** _____

Email: _____ **Phone:** _____

Check here if you are a NEW MEMBER. I learned about GIVING WoMN from _____

Check here if you are a CURRENT MEMBER and if any of the above information has changed

Check here to NOT receive email communications from Giving WoMN
(Newsletter, announcements, and other communications are all delivered by email)

GIVING WoMN is what it is today thanks to the generous donation of time and talent from its many volunteers. We are always in need of helping hands, creative ideas and fresh perspectives. Let us know your areas of interest for the coming year.

- Serving on the Board
- Serving on the Grants Team
- Helping with the Newsletter, Website and/or Social Media
- Helping with Engage & Educate Activities and Events
- Other, please list other talents/skills you would like to share _____

There are multiple ways to make your annual contribution to GIVING WoMN.

Option 1: One-time gift via check

Option 2: One-time gift using a credit card

Option 3: One-time gift using online bill payment from your bank, a donor-advised fund or stock

Option 4: Set-up automated contribution installments using a bank account or credit card

For company matching:

Check your company's guidelines and process. Request the match to payee Saint Paul & Minnesota Foundation - GIVING WoMN. Direct all questions about your contributions to Aurea Gerard, 651-325-4266 or aurea.gerard@spmcf.org



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Option 1: One-time gift via check

Complete this online form, print it and mail it with your check to:

Saint Paul & Minnesota Foundation – GIVING WoMn
101 Fifth Street East
Suite 2400
Saint Paul, MN 55101

Make checks/money orders payable to Saint Paul & Minnesota Foundation, with GIVING WoMn in the memo line.

My contribution includes:

√ \$1,000.00 to GIVING WoMn for grants	\$ 1,000.00
√ \$100.00 to GIVING WoMn for administration	\$ 100.00
√ Additional voluntary amount to GIVING WoMn for grants	\$ _____
TOTAL	\$ _____

Option 2: One-time gift using a credit card

Complete this online form, print it and mail to:

Saint Paul & Minnesota Foundation – GIVING WoMn
101 Fifth Street East
Suite 2400
Saint Paul, MN 55101

Credit card gifts may also be made by telephone by contacting the Saint Paul & Minnesota Foundation at 651-224-5463; ask for the Contributions Department.

My contribution includes:

√ \$1,000.00 to GIVING WoMn for grants	\$ 1,000.00
√ \$100.00 to GIVING WoMn for administration	\$ 100.00
√ Additional voluntary amount to GIVING WoMn for grants	\$ _____
√ Additional Credit Card Processing Fee	\$ 50.00
TOTAL	\$ _____

Payment by credit card:

Account #: _____ Expiration Date: ____/____

Visa Master Card American Express Discover

Signature: _____ Date: _____



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Option 3: One-time gift using online bill payment from your bank, a donor-advised fund or stock

If you are using option 3 for your payment, please notify us at info@givingwomn.org of changes in contact information and your areas of interest from page one.

Payment by online bill payment:

Enter Saint Paul and Minnesota Foundation as the payee and in the memo line enter GIVING WoMN. The address for the foundation is 101 Fifth St. East Suite 2400, St. Paul MN 55101 and phone number is 651-325-4266.

Payment by donor advised fund:

Direct your grant to Saint Paul & Minnesota Foundation, with GIVING WoMN as the grant purpose.

Payment by stock gifts:

Before initiating any transfer of assets, please contact the foundation's relationship manager: Aurea Gerard, 651-325-4266 | 800-875-6167 or aurea.gerard@spmfc.org.

For DTC Eligible Stock & Mutual Funds – ACAT Eligible Transfer Instructions:

****NOTE** to Financial Advisor/Brokerage Firm: Before initiating any transfer of Stock or Mutual Funds, please contact the following U.S. Bank representative: Alesha Anderson | Alesha.Anderson@usbank.com | 651.466.6256 in addition to the above-named foundation relationship manager

Provide the following information:

- Donor name or name of the trust the gift is coming from
- The number of shares
- Name of stock(s) or mutual fund(s)
- Brokerage firm it's coming from
- Fund name or number

Business Address: U.S. Bank, West Side Flats St. Paul, 60 Livingston Avenue, St. Paul, MN 55107

Please note: By informing your relationship manager of the details of your gifting plan, your gift will be sold and proceeds invested in your Fund in a timely manner. Otherwise, this may subject your gift to market value fluctuations.

Provide the following transfer information to your brokerage firm:

- US Bank N.A.
- DTC Clearing Number: 2803
- Agent Internal Number: 10623250, Saint Paul & Minnesota Foundation Depository Account
- Attn: Alesha Anderson | Alesha.Anderson@usbank.com | 651.466.6256
- Comments/FFC: Reference GIVING WoMN



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Option 4: Set up automated contribution installments using a bank account or credit card

1. Indicate the recurring payment amount \$ _____

This should be based on annualized contribution amount divided by number of installments per year. **Full annual payment for any year must be received by November 30 of the prior year.**

My contribution includes:

√ \$1,000.00 to GIVING WoMN for grants	\$ 1,000.00
√ \$100.00 to GIVING WoMN for administration	\$ 100.00
√ Additional voluntary amount to GIVING WoMN for grants	\$ _____
√ Additional Credit Card Processing Fee of \$50 (only if a credit card is used)	\$ _____
TOTAL	\$ _____

2. Tell us the timing of your recurring gift

A one-time balance adjustment may be required at the end of the first year of installments based on when recurring payments begin.

- Twice-a-year gifts will be processed in two payments, once on the date received and again six months later (2 installments)
- Quarterly gifts will be processed in four payments, starting on the date received, then every three months (4 installments)
- Monthly gifts will be processed in 12 payments, starting on the date received, then each month after (12 installments)

3. Choose your method of payment

- Automated bank account withdrawal

Routing # _____ Account Number _____

- Checking Account (attach a voided check)
- Savings Account (attach a deposit slip)

Authorization

I authorize The Saint Paul Foundation of Minnesota Community Foundation to process debit entries to my account. I have attached a voided check or savings deposit slip if required. This authority will remain in effect through the period specified above or until I give reasonable notification to terminate this authorization. I certify that I have not received any goods or services in exchange for this contribution.

Name (please print): _____

Address: _____

City: _____ State: ____ Zip: _____

Email: _____ Phone: _____

- Credit card (Additional Credit Card Processing Fee \$50)

Account #: _____ Expiration Date: ____/____

- Visa Master Card American Express Discover

4. Signature: _____ Date: _____